

HOLBROOK PARISH COUNCIL

Council Grants Policy

Invitations for grant applications are invited in October of each year. Grant awards are paid in May of the following year.

The following criteria will be applied to all applications:-

1. Applications are invited from organisations and not individuals from within the Parish of Holbrook. Applications must be made in writing and sent to the Clerk by 31st October.
2. Any organisation not directly within the Parish must satisfy the Parish Council of the direct benefit to Parishioners.
3. National organisations or charities will not be supported unless there is a branch within the Parish, in this case the local branch must make the application. The Parish Council will consider what other grants it may wish to make which do not meet this criteria.
4. The scheme provides start up awards for new as well as grants for existing organisations. There will be no ongoing commitment.
5. Organisations will normally be expected to have clear written aims and objectives, and a written constitution and a separate bank account.
6. Applications will not normally be accepted after the closing date in October however, Council may consider applications at other times where it is satisfied that the application could not have been made at the correct time due to a one off event or circumstance that was not known at that time.
7. The Council will decide each year at Precept time what level of funding, if any, it can afford.
8. Acknowledgement of support must be given in any publicity or literature appertaining to the project or core work.
9. Council will seek confirmation of expenditure.

This Policy will be reviewed annually.

Chairman
(On behalf of Holbrook Parish Council)

Date